

REMOTE ACCESS TO THE SCHOOL'S NETWORK

Access to the school's website (www.westmichiganacademy.org) is encouraged.

The following resources shall be available on the School's website:

- A. The School's calendar of events
- B. Required State report
- C. Board agendas and minutes

The Board encourages employees, parents, students, and community members to check the School's website regularly for changes to these resources and for the addition of other resources. Some resources may require a user name and password, or a login procedure due to the personally identifiable nature of the information provided through that resource (e.g. the grade book program and email system). If a user name and password, or login procedure, is necessary to access a resource, information shall be provided on the website explaining who is eligible for a user name and password, how to obtain a user name and password, and detailed instructions concerning the login process.

ACCEPTABLE STUDENT USE OF PERSONALLY OWNED DEVICES

The WMAAA Board of Directors adopts this policy in order to maintain a safe and secure environment for students and employees.

Personally owned devices shall include all existing and emerging technology devices that can take photographs; record audio or video; input text; upload and download media; and transmit or receive messages or images. Examples of a personally owned device shall include but is not limited to: MP3 players and iPods; iPads, Nooks, Kindles, and other tablet PC's; laptop and netbook computers; personal digital assistants (PDAs), cell phones and smart phones such as BlackBerry, iPhone, or Droid, as well as any device with similar capabilities.

Educational Purposes include classroom activities, career development, and communication with experts, homework, and limited high quality self-discovery activities. Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with school administrators and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in the use.

Inappropriate communication includes, but is not limited to, the following: obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language or images typed, posted, or spoken by students; information that could cause damage to an individual or the school community or create the danger of disruption of the academic environment; personal attacks, including prejudicial or discriminatory attacks; harassment (persistently acting in a manner that distresses or annoys another person) or stalking of others; knowingly or recklessly posting false or defamatory information about a person or organization; and communication that promotes the destruction of property, including the

acquisition or creation of weapons or other destructive devices. If a student is told to stop sending communications, that student must cease the activity immediately.

Examples of an unacceptable device in this policy shall include but is not limited to gaming devices or consoles, laser pointers, modems or routers, and televisions.

Personally owned devices are permitted for use during the school day for educational purposes and/or in approved locations only. Devices may be used before school, after school, and during class periods. Students are not allowed to use their devices between classes or during lunch/lunch recess.

WMAAA shall not be liable for the loss, damage, misuse, theft of any personally owned device brought to school.

WMAAA reserves the right to monitor, inspect, copy, and review a personally owned device or file when administration has a reasonable suspicion that a violation has occurred.

Students may not utilize any technology to harass, threaten, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in their community. This is unacceptable student behavior known as cyber bullying and will not be tolerated. Any cyber bullying that is determined to disrupt the safety and/or well-being of the school is subject to disciplinary action.

All WMAAA students shall review this policy and associated technology guidelines before students utilize any school and/or personally owned devices. WMAAA reserves the right to restrict student use of district owned technologies and personally owned devices on school property or at school-sponsored events.

Students must be aware of appropriateness of communications when using WMAAA or personally owned devices. Inappropriate communication is prohibited in any public message, private message, and material posted online by students.

The Board of Directors expressly prohibits use of personally owned devices in locker rooms, restrooms, and sick rooms.

Students are not permitted to use any electronic device to record audio or video media or take pictures of any student or staff member without their permission. The distribution of any unauthorized media may result in discipline including but not limited to suspension, criminal charges, and expulsion.

Personally owned devices used in school are not permitted to connect to the Internet through a 3G, 4G, or other content service providers. Personally owned devices must access the internet via WMAAA's content filtered wireless network.