

West Michigan Academy of Arts and Academics

17350 Hazel Street, Spring Lake, MI 49456

Touching Hearts....Reaching Minds

Board Meeting – Tuesday, January 22, 2019, 6:30PM

Minutes - Approved

- I. **Call to Order** – President Andy Alt called the meeting to order at 6:35 PM.
- II. **Roll Call – Declaration of a Quorum** – Present: Andy Alt (President), Jamie Sowa (Vice-President), Matt Butler (Secretary/Treasurer), Melisa Sass (Trustee), Marjorie Stonecypher (Trustee). Absent: John Hayes (Trustee)
- III. **Pledge of Allegiance**
- IV. **Reading of West Michigan Academy of Arts and Academics Mission Statement**
Empowering students to reach their ultimate personal success through the unique integration of arts and academics.
- V. **Public Comments for Agenda Items Only** – There were no comments.
- VI. **Correspondence** – There was no correspondence.
- VII. **Action Items**
 - a. Approval of the Agenda – A motion was made by J. Sowa, supported by M. Butler to approve the agenda as written. All in favor 5-0. Motion passed.
 - b. Review and Approve Meeting Minutes: November 29, 2018 – A. Alt made a correction to the minutes, under VIII, item “c”, strike the word “and” and add “or” after Schoolworks and Jim Gunner. A motion was made by J. Sowa, supported by M. Butler to approve the minutes as amended. All in favor 5-0. Motion passed.
 - c. Affirm Changes to Director / Superintendent Evaluation – WMAAA Growth Model – A motion was made by M. Butler, supported by M. Sass to affirm the changes in the MStep section changing the performance percentages, to better close the gap. All in favor 5-0. Motion passed.
 - d. Review and Approve National Charter Schools Institute Board Policy Changes – A motion was made by M. Butler, supported by J. Sowa to approve the Fall and Spring 2018 board policy updates. All in favor 5-0. Motion passed.
 - e. Review and Approve Amended Budget – A motion was made by M. Butler, supported by M. Sass to approve the 2018-19 first amended budget resolution. All in favor 5-0. Motion passed.
- VIII. **Non-Action Items**
 - a. President’s Report
 - i. Action Planning Sessions – The session will be held next Monday, from 9:00 – 1:00 at the Grand Haven Chamber of Commerce.
 - b. Director’s Report

- i. Governance & Board Relations Community Relations – J. Bennink reported that a strategic planning meeting with Jim Gunner is scheduled for this Friday at the Staff PD.
- ii. Staff Relations / Community Relations – J. Bennink and A. Alt have set up regular meetings with the Grand Haven Community Foundation. Over \$200.00 was raised for the CPOA food drive. The Elementary art show has been set up at the Grand Haven Community Center.
 - 1. Staff PGP Mtgs & Observations Update – J. Bennink reported that PBIS has been rolled out, and using golden tickets for student behavior incentives. These expectations have been set across the school. Data will be collected at the end of January at which time J. Bennink and T. Carter will sit down with staff for a mid year assessment.
 - 2. Transitional Kindergarten – J. Bennink discussed and provided information to the Board regarding this program. There would be a testing protocol to determine student entry, capped at 12 students. A program called C4L would be used. More information will be provided at the February board meeting.
- iii. Business & Finance – Student count as of today 443.
- iv. Instructional Leadership
 - 1. Review of progress on School Improvement Plan – J. Bennink reported in the 3-5 year plan, there will be a highlight on curriculum.
- c. Facilities, Finance, and Audit Committee Report
 - i. Minutes – M. Butler read the minutes from the facilities, finance, and audit committee meeting.
 - ii. 2018-19 SY Financial Statements as of December 31, 2018 – The Board was provided the December 31, 2018 financial summary.
- d. Marketing Committee Report – M. Sass reported there has been work on creating a new brochure, postcard, marketing folders, and signs. Postcards will be mailed out in the next week in preparation for Kindergarten Round Up and Open Enrollment.
- e. Governance Committee Report
 - i. Minutes – A. Alt read the minutes from the Governance Committee meeting.
- f. GVSU CSO Report – Matt Cawood passed out a save the date for an upcoming even. He also talked about our academic grant, we will receive \$9000.00 for meeting standards and academic performance.
- g. Closed Session – To Review Written Legal Opinion - A motion was made by M. Butler, supported by M. Stonecypher to move into closed session at 7:48 PM. A roll call vote was taken. A. Alt – aye, M. Sass – aye, M. Butler – aye, J. Sowa – aye, M. Stonecypher – aye. A motion was made by M. Butler, supported by M. Sass to exit the closed session at 8:45 PM. A roll call vote – A. Alt – aye, M. Sass – aye, M. Butler – aye, J. Sowa – aye, M. Stonecypher – aye.

IX. Potential Topics for February 26, 2019 Board Meeting

X. Public Comments for Non-Agenda Items – There were no comments.

XI. **Adjournment** – A motion was made by M. Butler, supported by M. Sass to adjourn the meeting at 8:54 PM. All in favor 5-0. Motion passed.

Upcoming Calendar of Events

Event/Activity	Location/Date/Time
Math Night	WMAAA, 1/24, 6:00PM
½ Day for Students, Staff PD	WMAAA, 1/25
Talent Show	WMAAA, 2/7, 6:30PM
PTSO Meeting	WMAAA, 2/11, 6:00PM
Kindergarten Round Up	WMAAA, 2/12, 6:00PM
Official 2 nd Count	2/13
½ Day for Students, Staff PD	2/14
Mid Winter Break – No School for Staff & Students	2/15 - 18
PTSO Meeting	WMAAA, 2/18, 6:00PM
Family Re-Enrollment Opens	2/19
Middle School Art Show	WMAAA, 2/26, 5:00PM
Board Meeting	WMAAA, 2/26, 6:30PM

Compliance Calendar

Activity	Deadline	Approving/Reviewing Entity
Documentation follow-up via GEMS		Shelley Patton

M. Sass
2/26/19