

# West Michigan Academy of Arts and Academics

17350 Hazel Street, Spring Lake, MI 49456

## *Touching Hearts....Reaching Minds*

**Board Meeting – Tuesday, March 26, 2019, 6:30PM**

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### **Minutes- Approved**

- I. **Call to Order** – President Andy Alt called the meeting to order at 6:36 PM
- II. **Roll Call – Declaration of a Quorum** – Present: Andy Alt (President), Matt Butler (Secretary/Treasurer), Melisa Sass (Trustee), John Hayes (Trustee). Absent: Jamie Sowa (Vice-President).
- III. **Pledge of Allegiance**
- IV. **Reading of West Michigan Academy of Arts and Academics Mission Statement**  
*Empowering students to reach their ultimate personal success through the unique integration of arts and academics.*
- V. **Public Comments for Agenda Items Only** – No comments.
- VI. **Correspondence** – No correspondence.
- VII. **Action Items**
  - a. Review and Approve the Agenda – A. Alt stated that the board interview candidate, item “e” under “action items” would be moved to the next board meeting, under the Directors report for roman number “v”, items a and b would be moved to the next board meeting. Also added under “action items”, item “f”, a vote to accept the resignation of Marjorie Stonecypher. A motion was made by M. Butler, supported by J. Hayes to approve the agenda as amended. All in favor 4-0, motion passed.
  - b. Review and Approve Meeting Minutes: February 26, 2019 – A motion was made by M. Butler, supported by J. Hayes to approve the minutes as written. All in favor 4-0, motion passed.
  - c. Review and Approve Technology Consultant Proposal – A motion was made by J. Hayes, supported by M. Sass to move to the OAITC for technology services, starting after spring break to assist with the upcoming testing cycle, at a prorated rate and beginning July 1, 2019 at the full contracted rate. All in favor 4-0, motion passed.
  - d. Review and Approve 2018-19 School Calendar Modifications – J. Bennink reported that 12 school days were missed due to inclement weather. The state automatically waives 6 and granted an additional 3. Currently in legislation, is an additional 2-5 grace days. J. Benniks proposal would be to move April 19<sup>th</sup> and May 24<sup>th</sup>, currently scheduled half days to full days. The schedule may change if the legislation allows the additional days as forgiveness. A motion was made by M. Butler, supported by J. Hayes to approve the calendar modification, pending final legislation. All in favor 4-0, motion passed.
  - e. Board Candidate Interview – Tabled to the April Board meeting.
  - f. Accept the Resignation of Marjorie Stonecypher – A motion was made by M. Butler, supported by M. Sass to accept the resignation of Marjorie Stonecypher. All in favor 4-0, motion passed.
- VIII. **Non-Action Items**
  - a. President’s Report

- i. Action Planning Sessions – A. Alt reported that the board met with Jim Goenner on March 13<sup>th</sup>. Part of the discussion involved enrollment structure, budget development, and board monitoring reporting. At the June Board meeting, the Board will set goals and committee structures.
  - ii. Employer Services Proposals – A. Alt reported that the 6 ESP RFP’s had been narrowed down to 4 that will be interviewed with the Finance, Facilities and Audit committee on March 28<sup>th</sup>, from 8-11:00 AM. They will bring their recommendations to the full Board.
- b. Director’s Report
  - i. Governance & Board Relations – No report.
  - ii. Community Relations – J. Bennink reported that a committee made up of staff, parents and community met to discuss the Native Plantings initiative.
  - iii. Staff Relations
  - iv. Business & Finance
    - 1. 2019-20 Enrollment Plan – J. Bennink reported that the school has been and will engage in the following enrollment initiatives – Kindergarten round up / screening, Kinder Camp in August, a radio spot, summer concert series, offering of summer programs, Coast Guard Festival Parade, yard signs, lemonade stands, and some sort of social activity over the summer. Current enrollment is 437, open enrollment is 422.
  - v. Instructional Leadership
    - 1. M-Step Prep/Academic Support Update – J. Bennink reported that staff were provided practice links for the upcoming testing which will start after spring break, new this year our 8 graders will do the PSAT, the staff has been studying data specific to their students by utilizing their data binders, we have hired 2 para pros to work with a targeted group of kids.
    - 2. 2018-19 School Calendar Update
    - 3. Social, Emotional, and Behavior Support Services and School Safety
      - a. Heather Pease – Mindfulness – Tabled to the next meeting.
      - b. Georgeanne Larsen – PBIS committee work – Tabled to the next meeting.
      - c. Tighe Carter – OASSN – T. Carter is participating in the Ottawa Area Secure Schools Network on behalf of WMAAA. Through the network, we have started to develop a state suggested All Hazards Emergency Operations Plan. He has also completed a grant through the Michigan State Police to upgrade school security measures.
- c. Facilities, Finance, and Audit Committee Report
  - i. Minutes – M. Butler reviewed the minutes with the Board.
  - ii. 2018-19 SY Financial Statements as of February 28, 2019 – L. Johnson reported that the special ed funding adjustments had been made and the Consolidated Application modifications were approved by the State.
  - iii. Facilities Assessment Proposal Update
- d. Marketing Committee Report - M. Sass reported the committee met with some website companies for a new website. They have received a proposal and are expecting another one.
- e. Governance Committee Report

- i. Board Candidate Interview – A. Alt reported the committee met with and vetted a candidate who has a strong background in education and data. A. Alt has reached out to other candidates as well.
  - f. Alumni Dance Discussion – M. Butler reported that his daughter, a former WMAAA student, would like to meet with J. Bennink to discuss the possibility of an alumni dance. J. Bennink will meet with her.
  - g. GVSU CSO Report – Matt Cawood reminded the Board of the upcoming board reception and that GVSU charter amendments would be sent to the Board soon, for approval in September / October.
- IX. Potential Topics for April 23, 2019 Board Meeting**
- a. Employer Services Proposal
  - b. Curriculum Implementation Update
  - c. Board Monitoring Report
  - d. PTSO Update
  - e. 2019-2020 School Calendar
- X. Public Comments for Non-Agenda Items**
- XI. Adjournment** – A motion was made by M. Butler, supported by J. Hayes to adjourn the meeting at 8:06 PM. All in favor 4-0, motion passed.

**Upcoming Calendar of Events**

Event/Activity	Location/Date/Time
K-8 Reading Night	WMAAA
Spring Break	3/29 to 4/5
Enrollment Lottery	April 11, 4pm
PTSO Meeting	April 15, 6pm
Dance for Change Performance	WMAAA, April 18 <sup>th</sup> , 6:30pm
Aquatic Center Family Night	Friday, April 26 <sup>th</sup>

**Compliance Calendar**

Activity	Deadline	Approving/Reviewing Entity

*Mel Surr*  
4/24/19