

Board Meeting Minutes – June 26, 2013 – 7:00 PM - Approved

- I. **Call to order** – President Matt Butler called the meeting to order at 7:18 PM
- II. **Roll Call**

Present: Matt Butler (President), Carrie Tulloch (Vice-President), Marcia Rappleye (Secretary/Treasurer), Leon Stille (Board Member), John Weaver (Board Member), Chad Nader (Board Member), Also present: Travis Thomsen (Director), Cathy Cantu (Assistant Director), Errol Goldman (Board Attorney), Liz Johnson (Administrative Services Coordinator)

Absent: Jamie LeRoux
- III. **Pledge of Allegiance**
- IV. **Approval of Agenda** – M. Butler added under New Business Item I, ratification of the Bouma maximum price, J discussion of board photo, under Old Business construction update from Joe from Bouma Construction. A motion was made by C. Tulloch, supported by M. Rappleye to approve the agenda as amended. All in favor 6-0. Motion passed.
- V. **Annual Organizational Meeting**
 1. **Nominate Temp Chairperson** – A motion was made by C. Tulloch, supported by L. Stille to nominate E. Goldman as the temp chairperson. All in favor 6-0. Motion passed.
 2. **Election of Officers**
 - a. **President** – A motion was made by C. Nader, supported by C. Tulloch to nominate M. Butler as President. All in favor 6-0. Motion passed.
 - b. **Vice-President** – A motion was made by C. Nader, supported by M. Butler to nominate C. Tulloch as Vice-President. All in favor 6-0. Motion passed.
 - c. **Secretary/Treasurer** – A motion was made by C. Tulloch, supported by C. Nader to nominate M. Rappleye as Secretary/Treasurer. All in favor 6-0. Motion passed.
 3. **Compliance Statement** – A motion was made by L. Stille, supported by J. Weaver to approve the compliance statement. All in favor 6-0. Motion passed.
 4. **Board Meeting Schedule for 2013-2014** – A motion was made by L. Stille, supported by J. Weaver to approve the 2013-2014 board meeting calendar. All in favor 6-0. Motion passed.
 5. **Local Depository Declaration** – A motion was made by L. Stille, supported by J. Weaver to approve the local depository subject to finding an alternative at a different date. All in favor 6-0. Motion passed.
 6. **Bonding of Treasurer** – A motion was made by L. Stille, supported by J. Weaver to approve the resolution to bond the treasurer. All in favor 6-0. Motion passed.
 7. **Appointment of Board Legal Counsel** – A motion was made by L. Stille, supported by J. Weaver to appoint Goldman & Associates, PLC as the board legal counsel. All in favor 6-0. Motion passed.
 8. **Appointment of Auditing Firm** – A motion was made by L. Stille, supported by J. Weaver to appoint Croskey, Lanni, & Company as the boards auditing firm. All in favor 6-0. Motion passed.
 9. **Designation of AHERA (asbestos management) Contact** – A motion was made by L. Stille, supported by J. Weaver to designate the Director as the AHERA contact. All in favor 6-0. Motion passed.
 10. **Designation of Freedom of Info. Act, Sexual Harassment, Title VI, Title IX, and Section 504 contact, Civil Rights** – A motion was made by L. Stille, supported by J. Weaver to designate the Director as the FOIA, Title VI, Title IX, and Section 504 contact and the Assistant Director and Director as the Sexual Harassment contacts. All in favor 6-0. Motion passed.
 11. **Designation of Chief Administrative Officer** – A motion was made by L. Stille, supported by J. Weaver to designate the Director as the Chief Administrative Officer. All in favor 6-0. Motion passed.
 12. **Adoption of the Board's Principal Media Source** – A motion was made by L. Stille, supported by J. Weaver to adopt the Grand Haven Tribune and the Muskegon Chronicle as its principal media source. All in favor 6-0. Motion passed.
 13. **Resolution designating eligible Board Members and Personnel to sign Academy checks** – A motion was made by L. Stille, supported by J. Weaver to designate the Director, Assistant Director and the Administrative Services Coordinator to sign checks, draft, and notes for amounts less than \$2,000.00. For amounts \$2,000.00 and above will require a second signature from a board officer. All in favor 6-0. Motion passed.
 14. **Appointment of Board Recording Secretary** – A motion was made by M. Butler, supported by C. Tulloch to nominate C. Gilmore as the board recording secretary pending discussion with C. Gilmore. All in favor 6-0. Motion passed.
 15. **Resolution to adopt the Playground Safety Act and FERPA** – A motion was made by L. Stille, supported by J. Weaver to adopt the Playground Safety Act and FERPA. All in favor 6-0. Motion passed.
- VI. **Approval of Minutes**
 - A. **Board Meeting Minutes – May 28, 2013** – A motion was made by J. Weaver, supported by L. Stille to approve the minutes as written. All in favor 6-0. Motion passed.
- VII. **Financial Report** – L. Johnson will reported.
- VIII. **Correspondence** – No correspondence.
- IX. **Committee Reports**
 - A. **Director's Report** – T. Thomsen presented the results of MAP scores. Enrollment is at 471 for next year, he and C. Cantu met with the Grand Haven Tribune regarding expansion and enrollment, updated on progress over the last 3 years on newly implemented programs,

reported that 80% of the students who piloted the Go Math program showed growth, and will begin year 2 of the AVID program. A new second grade teacher, Kaly Blank, has been hired. C. Cantu reported the data for the ACT Explorer.

- B. G.V.S.U. Report – Not present.
- C. Director Evaluation – C. Tulloch reported there was 100% board feedback participation. The board gave T. Thomsen a rating of highly effective.

X. Old Business

- A. Construction Update – Joe from Bouma reported the pre-cast is in production, construction will start on July 8. He also reported the fire chief expressed concern that the current building is not equipped with sprinklers and with the addition connecting to the original building, what the impact would be in the case of a fire. His suggestion is to install a water main and loop it through the original building. The cost would be approximately \$80-100k. There will be weekly meetings, held on Wednesday, to for reviews and updates.
- B. Capital Campaign Update – C. Tulloch reported on capital campaign updates.

XI. New Business

- A. Approval of the Committed to Unassigned Fund Balance Resolution – A motion was made by C. Tulloch, supported by L. Stille to approve the committed to unassigned fund balance resolution. All in favor 6-0. Motion passed.
- B. Approval of the Final Amended 2012-2013 Budget – A motion was made by L. Stille, supported by C. Nader to approve the 2012-2013 final amended budget. All in favor 6-0. Motion passed.
- C. Approval of the Final Adopted 2012-2013 Debt Retirement Fund Budget – A motion was made by L. Stille, supported by C. Nader to approve the final adopted 2012-2013 debt retirement fund budget. All in favor 6-0. Motion passed.
- D. Approval of the Final Adopted 2012-2013 Capital Project Fund Budget – A motion was made by L. Stille, supported by C. Nader to approve the final adopted 2012-2013 capital project fund budget. All in favor 6-0. Motion passed.
- E. Approval of the 2013-2014 Operating Budget – A motion was made by C. Tulloch, supported by M. Rappleye to approve the 2013-2014 operating budget. All in favor 6-0. Motion passed.
- F. Approval of the 2013-2014 Debt Retirement Fund Budget – A motion was made by C. Tulloch, supported by M. Rappleye to approve the 2013-2014 debt retirement fund budget. All in favor 6-0. Motion passed.
- G. Approval of the 2013-2014 Capital Project Fund Budget – A motion was made by C. Tulloch, supported by M. Rappleye to approve the 2013-2014 capital project fund budget. All in favor 6-0. Motion passed.
- H. Approval of the 2013-2014 School Improvement Plan – A motion was made by L. Stille, supported by C. Tulloch to approve the 2013-2014 school improvement plan. All in favor 6-0. Motion passed.
- I. Ratification of Bouma Maximum Price – A motion was made by C. Tulloch, supported by M. Rappleye to ratify the Bouma Maximum price at \$2.6 million. All in favor 6-0. Motion passed.
- J. Board Photo – The board discussed photo options.

XII. Public Comments – There were no public comments.

XIII. Topics For Next Meeting

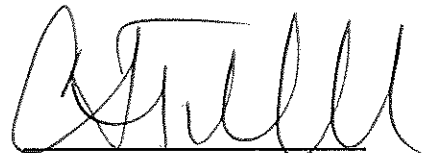
Board Retreat
Construction Update

XIV. Next Meeting Date – August 27, 2013

XV. Adjourn – M. Butler adjourned the meeting at 9:33 PM



Recording Secretary



Board Secretary

8.27.13