

West Michigan Academy of Arts and Academics
17350 Hazel Street – Spring Lake, MI 49456 – (616) 844-9961

Board Meeting Minutes – May 22, 2012 – 7:00 PM-APPROVED

- I. **Call to Order** – President Matt Butler called the meeting to order at 7:02 PM
- II. **Roll Call**
Present: Matt Butler (President), Vicki Stuart (Secretary/Treasurer), Leon Stille (Trustee), Carrie Tulloch (Trustee), John Weaver (Trustee), Chad Nader (Trustee)
Absent: None
- III. **Pledge of Allegiance**
- IV. **Approval of Agenda** – M. Butler added under new business item “F” special board meeting, item “G” schedule board retreat, item “H” nomination/resolution oaths of office for all board members except J. Weaver and V. Stuart because they had already signed their paperwork. A motion was made by C. Nader, supported by C. Tulloch to approve the agenda as amended. All in favor 6-0.
- V. **Approval of Minutes**
A. **Board Meeting Minutes** – March 27, 2012 – A motion was made by L. Stille, supported by C. Tulloch to approve the minutes as written. All in favor 6-0.
- VI. **Financial Report** – L. Johnson reported.
- VII. **Correspondence** – There was no correspondence.
- VIII. **Committee Reports**
A. **Director’s Report** – Travis Thomsen reported on the following:
 - We currently have 439 students enrolled. There is a wait list in each grade so every grade will be full.
 - Last Friday we had our first Walk for WMAAA and raised approximately \$13,000.00. This money will be split with the PTSO to mainly cover the costs for student field trips.
 - The 8th grade graduation will be held on June 7th, at Orchard View High School.
 - The new math curriculum is lined up to go forward with Go Math. Dan Matthews said we may have to amend our charter for the implementation of a new curriculum. He will verify and it will be put on the agenda for the June board meeting for approval. T. Thomsen said this new curriculum will help eliminate inconsistencies with our current math program and it is already aligned with the Common Core Curriculum. The cost is approximately \$28,000.00 which will cover the next 6 years any updates. There is a professional development for staff on June 12th for the Go Math curriculum. V. Stuart asked how this would be monitored and T. Thomsen responded he would forward the Board a snapshot of the program design.
 - There is a need for an additional first grade classroom due to three sections of Kindergarten. There has been some discussion of classroom expansion. T. Thomsen would like to post the first grade position because neighboring schools have already posted their open positions.
 - C. Tulloch asked about MAP test results to see the growth in math. T. Thomsen said he would have the results and present the information at the next board meeting.
- B. **G.V.S.U. Report** – Dan Matthews reported that G.V.S.U. will provide a golf outing and complimentary tickets to an upcoming Tigers game as a thank you to the Board.
- IX. **Old Business**
A. **Revenue Streaming Presentation** – a Representative from the company was present to answer questions. It was stated by their rep that the school would have full control over vendors would be advertising and the school has the authority to decline a vendor. It was confirmed that no signs with vendors would be posted at the school. There would be magazines distributed three times per year as advertisement. The magazine is sponsored by different groups and we would be paid for every piece distributed. The agreement would be for 3 years because it is a revenue growth project. We can opt out if we are not happy with performance or quality but it is a binding contract. It was clarified that the contract language does not state an opt out clause and the rep confirmed there is not but there is a piece about failure to perform. E. Goldman asked if verbiage could be added to

state clearly that there would be no breach of contract if we opted out early. The rep said yes, something could be added. The rep agreed to have E. Goldman write the opt out clause part of the agreement. The Board will wait to make a decision until the verbiage is finalized.

- B. **Expansion Update** – Bouma was asked to come up with some costs for classroom expansion. The original estimate was approximately \$225,000.00 but the final estimate came in closer to \$295,000.00. The addition would be placed in the current 4th grade wing. It was discussed that decisions would have to be made soon in order to obtain permits. The estimated timeline would have the construction finished by the middle of September and if this schedule could not be maintained, there would be a contingency plan. The finance committee should be able to obtain new cost estimates by the next board meeting.

X. **New Business**

- A. **Approval of the Amended SB 618 G.V.S.U. Contract** – A motion was made by L. Stille, supported by V. Stuart to approve the amended SB 618 G.V.S.U. contract. All in favor 6-0.
- B. **Approval of the Cleaning / Custodial Resolution** - The resolution would allow T. Thomsen to enter into an agreement with the new cleaning / custodial company and have the agreement be ratified by the Board at a later meeting. J. Weaver asked for the resolution to state a do not exceed cost clause. A revised resolution will be brought to the June meeting.
- C. **Approval of the Croskey Lanni Engagement Audit Letter** – A motion was made by V. Stuart, supported by C. Nader to approve Croskey, Lanni and Company, PC as the Boards auditing firm. All in favor 6-0.
- D. **Acceptance of OAISD Grant** – T. Thomsen wrote a grant to the Ottawa Area Intermediate School District for the program, AVID. The program focuses on project based learning for grades 6-8. The cost is approximately \$20,000.00 / year, but once we are up and running, the cost will go down significantly. Year one will be approximately \$2,000.00 over the cost of the grant for some training. T. Thomsen is a trained AVID teacher and the additional cost would be to become a district leader to oversee the program. The middle school staff will attend training over the summer. A motion was made by V. Stuart, supported by C. Tulloch to accept the grant and implement the AVID program. All in favor 6-0.
- E. **Agreement with AVID to Implement Curriculum** – A motion was made to accept the implementation of the AVID curriculum with the motion to accept the OAISD grant.
- F. **Special Board Meeting** – A motion was made by V. Stuart, supported by C. Nader for approval for item "F" special board meeting on June 5th, at 6:00 PM. and item "G" to schedule a board retreat on July 25th, at 6:00 PM, place to be determined. All in favor 6-0.

XI. **Public Comments** – Kathleen Karpin made a comment about the classroom expansion.

XII. **Topics for Next Meeting**

Revenue Streaming – June 26

Approval of Cleaning / Custodial Resolution – Special Meeting

School Calendar – June 26

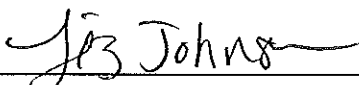
Classroom Update – Special Meeting

Approval of Go Math Curriculum – Special Meeting

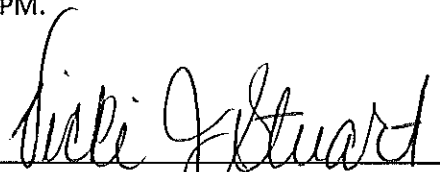
Closed Session – Special Meeting

XIII. **Next Meeting Date** – June 26, 2012

XIV. **Adjournment** – M. Butler adjourned the meeting at 8:51 PM.



Recording Secretary



Board Secretary