

West Michigan Academy of Arts and Academics
17350 Hazel Street – Spring Lake, MI 49456 – (616) 844-9961

Special Meeting Minutes – January 28, 2013 – 7:00 PM-Approved
(Re-scheduled from January 22, 2013)

- I. **Call to Order** – President Matt Butler called the meeting to order at 7:04 PM
- II. **Roll Call**
Present: Matt Butler (President), Carrie Tulloch (Vice-President), Marcia Rappleye (Secretary/Treasurer), Leon Still (Board Member), Chad Nader (Board Member), Jamie LeRoux (Board Member)
Also Present: Errol Goldman (Board Attorney), Dan Matthews (G.V.S.U. Rep.), Travis Thomsen (Director), Cathy Cantu (Assistant Director), Liz Johnson (Administrative Services Coordinator)
Absent: John Weaver (Board Member)
- III. **Pledge of Allegiance**
- IV. **Approval of Agenda** – M. Butler moved item A under Old Business before the financial report, added item E under Old Business Nomination of resolution for C. Nader, J. Weaver and M. Rappleye to stay on the board until 2015, under New Business the Arts Presentation will be moved to the February board meeting. A motion was made by C. Nader, supported by L. Stille to approve the agenda as amended. All in favor 6-0. Motion passed.
- V. **Approval of Minutes**
 - A. **Board Meeting Minutes – November 27, 2012** – A motion was made by C. Tulloch, supported by C. Nader to approve the minutes as written. All in favor 6-0. Motion passed.
 - B. **Special Meeting Minutes – December 19, 2012** – A motion was made by L. Stille, supported by C. Nader to approve the minutes as written. All in favor 6-0. Motion passed.
- VI. **Financial Report** – L. Johnson reported the house closing took place on December 19, 2012, and we received a check for \$191,673.09, the State has put off the implementation of Section 25 for another year, except for those schools who it already impacted, the final bill was received from Bouma for the classroom expansion in the amount of \$69,508.59 which brought the total to \$3017.44 under the original contract sum.
- VII. **Correspondence** – T. Thomsen sent a thank you note to the board for flowers for the arrival of his son.
- VIII. **Committee Reports**
 - A. **Director's Report** – T. Thomsen reported on the following:
 - The MEAP results have been tabulated but not released to schools. He will report the results next month.
 - Finished up MAP testing which measures yearly growth and will present the results at the next meeting as well.
 - Early March we will have our pre-enrollment for current families and mid March will be open enrollment.
 - o Cathy Cantu – reported the sports program has grown since last year. Currently have 35 girls on the volleyball team as a result split into two teams.
 - B. **G.V.S.U. Report**- D. Matthews reported that any board member who attends the symposium will receive credit and if the board holds a retreat those hours will also count.
- IX. **Old Business**
 - A. **Construction Update** – Bouma Construction presented the board with proposed plans for the building expansion which includes 4 additional classrooms and a theatre. A motion was made by M. Rappleye, supported by C. Tulloch to approve the drawings as presented and a request for cost comparison between a 2 and 4 foot theatre stage. All in favor 6-0. Motion passed.

- B. **Director Evaluation Update** – The evaluation committee met with T. Thomsen to discuss progress of goals from last year. J. Weaver suggested that a survey be sent to parents and staff John Sanford will help with this process.
- C. **Re-Evaluate Board Committees** – will discuss at the February meeting.
- D. **Engineering Study Update** – Topic covered in the construction update.
- X. **New Business**
 - A. **Arts Presentation** – Presentation will be at the February meeting.
 - B. **School Safety Update** – L. Stille, C. Nader, M. Butler, and T. Thomsen met to discuss safety. There are a lot of practices already in place. Discussion topics included selecting an off-site emergency evacuation location, adding jam locks to the classroom doors, getting another camera for the main hallway. T. Thomsen will get a quote for another camera.
 - C. **Insurance for Barn** – E. Goldman reported that the Academy had been allowing the renters/homeowners at the house use the barn for storage. The Academy's insurance company is asking for the contents and if any item is combustible, and if so, may change the cost of coverage. It was agreed by the Board to continue to allow the renters/homeowners to use the barn through June 30, 2013, and if there were additional costs, those would be passed to the renters/homeowners.
- XI. **Public Comments** – There were no comments.
- XII. **Topics for Next Meeting**
- XIII. **Closed Session to Review Written Legal Opinion** – A motion was made by L. Stille, supported by C. Nader to move into closed session at 8:54 PM. A roll call vote was taken – M. Butler – aye, C. Tulloch – aye, L. Stille – aye, C. Nader – aye, J. LeRoux – aye, M. Rappleye – aye. Motion passed.

The Board came out of closed session at 9:40 PM. A roll call vote was taken – M. Butler – aye, C. Tulloch – aye, C. Nader – aye, L. Stille – aye, M. Rappleye – aye, J. LeRoux – aye.
- XIV. **Next Meeting Date** – February 26, 2013
- XV. **Adjournment** – 9:41 PM

M Rappleye

2.28.13