

**West Michigan Academy of Arts and Academics**  
**17350 Hazel Street – Spring Lake, MI 49456 – (616) 844-9961**

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**Special Meeting Minutes– November 19, 2015 –5:30 PM- Approved**

- I. Call to Order – The meeting was called to order by M. Rappleye at 5:58 PM
- II. Roll Call – Present: M. Rappleye, L. Stille, J. LeRoux, M. Butler and J. Hayes
- III. Pledge of Allegiance
- IV. Approval of Agenda – Item VII D. Recommendation to Appoint Board Member was added to the agenda. It was moved by L. Stille and supported by M. Butler to approved the amended agenda. Motion passed – 5-0.
- V. Approval of Minutes
  - A. Special Meeting Minutes – October 21, 2015 – It was moved by M. Butler and supported by J. Hayes to approve the Special Meeting Minutes. The motion passed 5-0.
- VI. Correspondence - None
- VII. New Business
  - A. Feasibility Study Discussion – There was discussion regarding various groups that specialize in fund raising assistance. It was determined to form a committee to contact some of the groups and have them in to discuss. A Board interview will then be conducted of the recommended groups at the January 26, 2016 Board meeting.
  - B. Recommendation to Appoint Enviro-Clean Building Maintenance Services As New Cleaning Vendor – It was moved by L. Stille and supported by J. LeRoux to approve the three year contract with Enviro-Clean Services, subject to final review by legal counsel and the Board President of the contract terms, and assuring that there is a 30 day opt out provision for any reason, and to direct the Director to provide the 30 day notice to CSM effective November 20, 2015. The motion passed 5-0.
  - C. Appoint a Board Member to Serve as Secretary/Treasurer – It was moved by J. Hayes and supported by L. Stille to appoint Matt Butler as Secretary/Treasurer. The motion passed 5-0.
  - D. Recommendation to Appoint Board Member – it was moved by J. Hayes and supported by J. LeRoux to recommended to GVSU the appointment of Susan Fuller to fill one of the two Board vacancies. The motion passed 5-0.
- VIII. Topics for Next Meeting – Topics to include Fund Raising feasibility
- IX. Public Comments – None
- X. Next Meeting Date – January 26, 2016 – It was moved by L. Stille and supported by J. Hayse to set a Special Board meeting for December 8, 2015 at 7:00 PM. The motion passed 5-0.
- XI. Adjournment – It was moved by L. Still and supported by M. Butler to adjourned the meeting at 6:36 PM. The motion passed 5-0.

*M Rappleye 12.8.15*  
*President*