

West Michigan Academy of Arts and Academics
17350 Hazel Street – Spring Lake, MI 49456 – (616) 844-9961

Special Meeting Minutes – December 8, 2015 – 7:00 PM-APPROVED

- I. Call to Order – President Marcia Rappleye called the meeting to order at 7:00 PM
- II. Roll Call – Present: Marcia Rappleye (President), Matt Butler (Secretary/Treasurer), Leon Stille (Board Member), Jamie LeRoux (Board Member). Absent: John Hayes (Board Member)
- III. Pledge of Allegiance
- IV. Approval of Agenda – M. Rappleye moved item C under new business after roman numeral V. A motion was made by L. Stille, supported by M. Butler to approve the agenda as amended. All in favor 4-0. Motion passed.
- V. Interview Board Member Candidates
 - A. Koreen Zenoby – 7:00 PM – The Board interviewed Koreen Zenoby.
 - B. Thomas Zenoby – 7:20 PM – The Board interviewed Thomas Zenoby.
- VI. Approval of Minutes
 - A. Special Meeting Minutes – November 19, 2015 – A motion was made by M. Butler, supported by J. LeRoux to approve the minutes as written. All in favor 4-0. Motion passed.
 - B. Work Session Minutes – November 19, 2015 – A motion was made by L. Stille, supported by M. Butler to approve the minutes as written. All in favor 4-0. Motion passed.
- VII. Correspondence – There was no correspondence.
- VIII. Committee Reports
 - A. Capital Campaign – Part of the Hopkins Group discussion.
- IX. Old Business – No old business.
- X. New Business
 - A. Recommendation to Fill Vacant Board Seat – L. Stille made the motion to recommend Thomas Zenoby to GVSU for the open board member seat. The motion was supported by J. LeRoux. All in favor 4-0. Motion passed.
 - B. Approval of the Updated Fall 2015 Board Policies – A motion was made by M. Butler, supported by J. LeRoux to approve the updated fall 2015 board policies. All in favor 4-0. Motion passed.
 - C. Feasibility Presentation by Keith Hopkins from the Hopkins Group – M. Rappleye moved item C after roman numeral V. Keith Hopkins explained to the Board the difference between a feasibility study and capital campaign. The cost for a feasibility study is \$16,000 and can last 3 months. A capital campaign can cost up to \$65,000 for a 12 month period. The Board will re-visit these options at a later date.
 - D. Ratify the Enviro Clean Contract – Errol Goldman reported the opt out period was changed to 30 day notice and the cleaning and daily cleaning schedule was included. Flex time regarding the cleaning schedule was also built into the contract. A motion was made by L. Stille, supported by M. Butler to ratify the Enviro Clean Contract. All in favor 4-0. Motion passed.
 - E. Facility Rental Discussion – C. Cantu reported there was a meeting with a group from Central Park Players theatre group for a possible year long rental. The Board had a discussion and tabled it for future discussion.
- XI. Topics for Next Meeting – Hopkins Group, first amended budget
- XII. Public Comments – There were no comments.
- XIII. Closed Session to Review Written Legal Opinion – A motion was made by M. Butler, supported by M. Rappleye to move into closed session at 8:35 PM. A roll call vote was taken – M. Rappleye – aye, M. Butler – aye, L. Stille – aye, J. LeRoux – aye. Motion passed.

A motion was made by L. Stille, supported by M. Butler to move out of closed session at 8:50 PM. A roll call vote was taken – M. Rappleye – aye, M. Butler – aye, L. Stille – aye, J. LeRoux – aye. Motion passed.
- XIV. Next Meeting Date – January 26, 2016
- XV. Adjournment – The meeting was adjourned at 8:51 PM.

M Rappleye 1.26.16
President